

TO WHOM IT MAY CONCERN



South African Revenue Service

Pretoria Head Office
299 Bronkhorst Street,
Nieuw Muckleneuk, 0181
Private Bag X923,
Pretoria, 0001

Dear: Sir/Madam

REQUEST FOR PROPOSAL:

**PROVISION OF EMPLOYEE
ENGAGEMENT SURVEY FOR SARS**

VIRTUAL NON-COMPULSORY BRIEFING SESSION: 20 OCTOBER 2021 AT 11:00 AM

CLOSING DATE:

05 NOVEMBER 2021 AT 11:00 AM

TENDER NUMBER:

RFP 12/2021

You are invited to submit a proposal for the appointment of a service provider for the provision of employee engagement survey for SARS.

The conditions contained in the RFP and the SARS Procurement Policy (available on the SARS website) are applicable. The bid document must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer
- b) Tender number
- c) Closing date and time

The following conditions will apply to the submission of the bid documents.


1. All bid documents must be submitted in accordance with the instructions in the RFP document;
2. Bid documents may either be posted to the Tender Office; SARS Procurement Department, Lehae La SARS, Head Office, 299 Bronkhorst Street, Nieuw Muckleneuk, Pretoria, 0181 OR placed in the tender box at the main entrance at the aforesaid address and SARS eSourcing;
3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS. Bid documents must also be uploaded on the SARS e-Sourcing portal, go to the SARS website to access the link and register on <https://www.sars.gov.za/procurement/esourcing/>

4. Late bids will not be accepted.

Please direct all enquiries to Andre Taljaard at the following email: tenderoffice@sars.gov.za cc rft-professionalservices@sars.gov.za

The bid forms must be fully completed.

Yours Sincerely,



Ms. Noxolo Ngubo

Executive: Procurement, SARS

Professional services and Travel Management